

## COVID-19 Lockdown

Please Click Day Open and then do the following

1. Holiday Declaration – 26-Mar-2020 to 30-May-2020 or date till lockdown/holiday
2. Holiday Process – Starting 10-Mar-2020  
(Range 10-Mar-2020 to till lockdown/holiday ....-2020)
3. Day end
4. Create Limit File  
DSE - Generate FlexTP file (FlexTP Trade Cash Limit, FlexTP Trade Share Limit) and Upload  
CSE - Generate Cash Limit and Share Limit

Please Check pay out in Back office  
and confirm your process

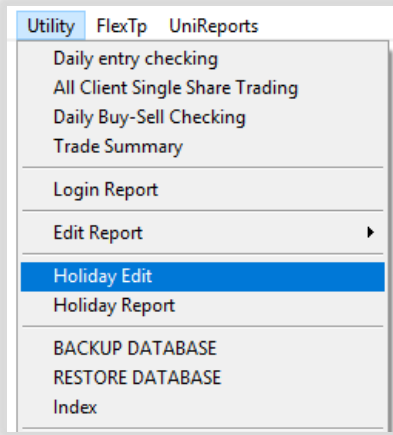
[ In opening day (i.e. 31-May-2020)

ABGN Group 24-Mar-2020

Z Group 12-Mar-2020 ]

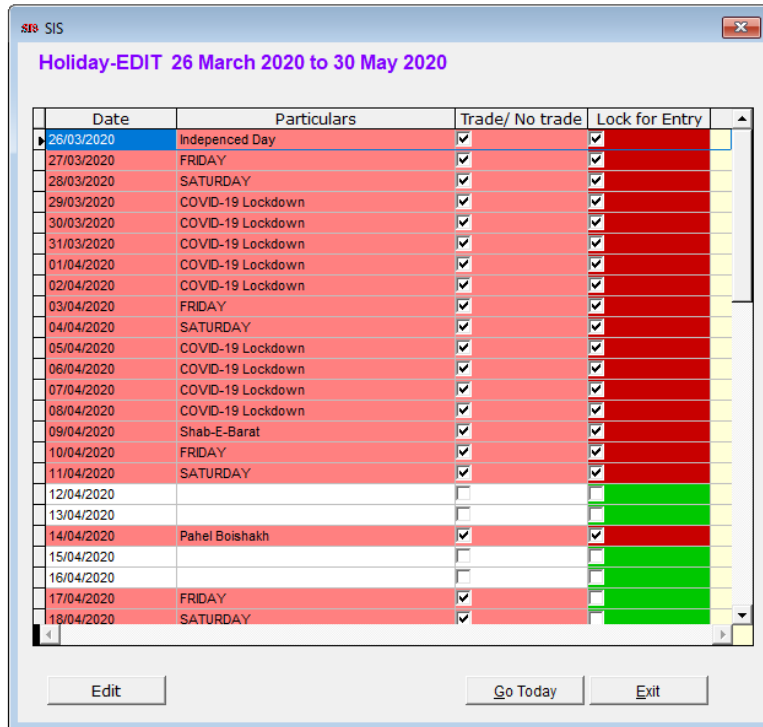
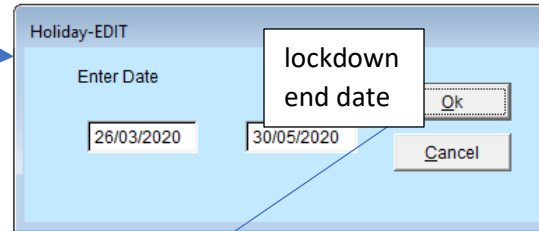
# COVID-19 lockdown

## 1. Holiday Declaration



Select Holiday Edit from Utility Menu

Enter Date Range 26-Mar-2020 to ??-??-2020  
(up to end of lockdown date)



SELECT

DATE

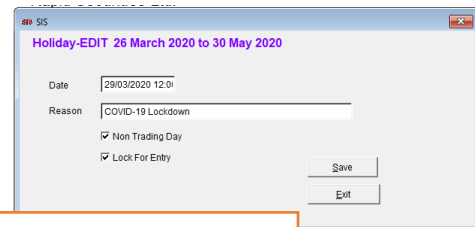
CLIECK EDIT

WRITE  
REASON

TICK-NON-  
TRADING  
DAY

TICK -LOCK  
FOR ENTRY

SAVE



DO THE SAME FOR

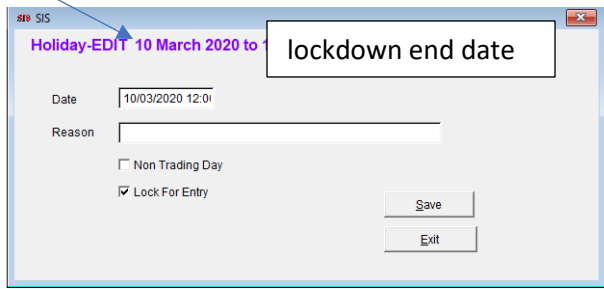
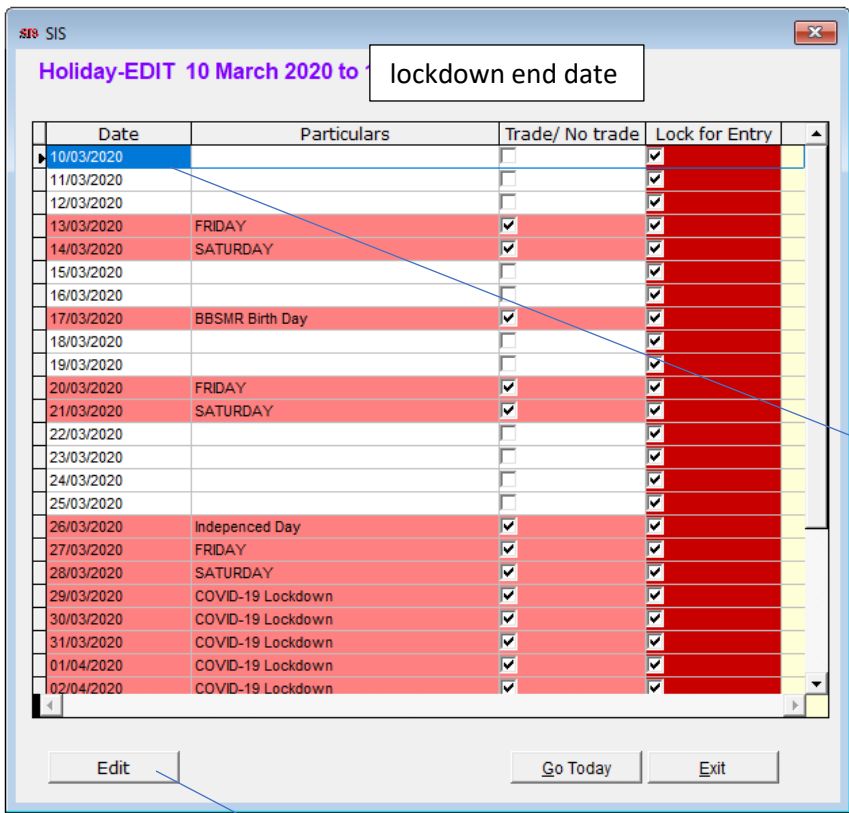
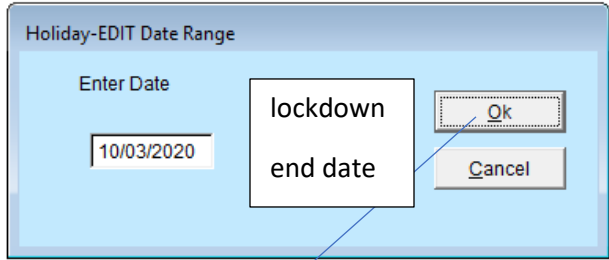
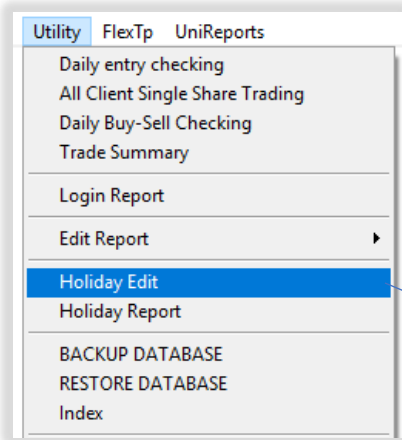
26-MAR-2020 TO TILL END OF LOCKDOWN

SAVE

EXIT

# COVID-19 lockdown

## 2. Holiday Process



### HOLIDAY PROCESS

- From Utility Menu
- Select Holiday Edit
- Date Range 10-Mar-2020 to till new open date
- Select Date 10-Mar-2020
- Click Edit
- Click SAVE

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## 3. Day End

Do the Day end normally – as you do regularly

## 4. Create Limit

DSE - Generate FlexTP file (FlexTP Trade Cash Limit, FlexTP Trade Share Limit) and Upload

CSE - Generate Cash Limit and Share Limit

## Thank You



Be **READY** for #coronavirus

WHO is giving advice on how to protect ourselves & others:

Be **SAFE** from coronavirus infection

Be **SMART** & inform yourself about it

Be **KIND** & support one another

Learn more about #COVID19 & share with your loved ones: [www.who.int/COVID-19](http://www.who.int/COVID-19)

 UNITED NATIONS  World Health Organization